

Navigating Listings

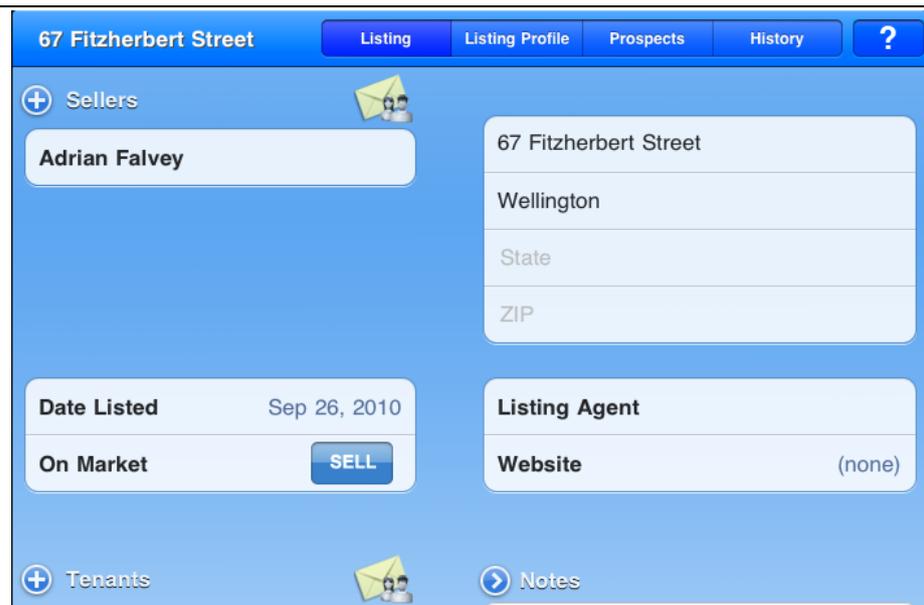
Listings are ordered by alphabetically, which you can swipe up and down with your fingers.

This list can be searched and filtered so you can quickly find the listing you're after.



Viewing Listings

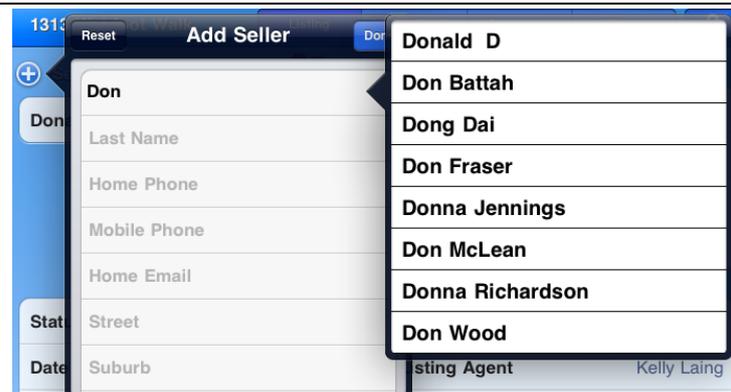
Each viewing holds four address fields that can be edited by touching the field. Date Listed and Listing Agents can be selected through drop down menus. The website is defaulted from the settings menu. Use the Internet Window to find this listing on the internet



Adding Tenants/Sellers/Notes

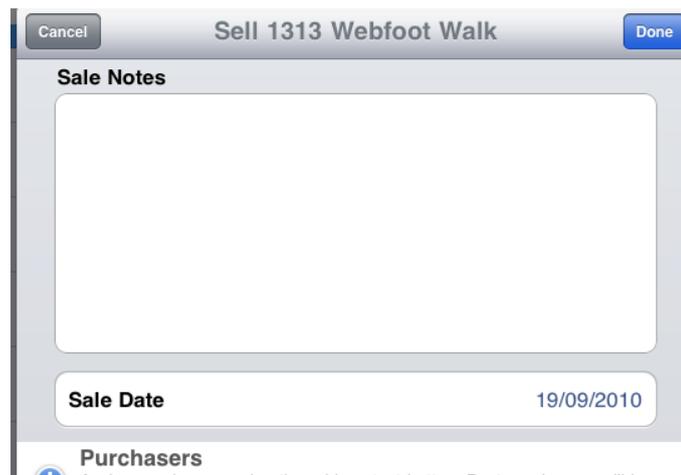
Touch the  next to add Sellers or Tenants. You can add a new Seller here or select one from your Contacts list.

Touching  opens up the notes dialogue.



Sell Listing

Click the sell button to reveal the sell page where you can add notes and link in purchasers. Both the seller and purchaser will be automatically set for a followup call as per the contact category past purchaser or past seller.



Deleting Listings/Sellers/Tenants

Swiping to the left on a Seller, Tenant or Listing itself will reveal the delete. Note that the Seller/Tenant will remain in the Contacts).

Donald D

Delete

Creating New Listings/Tasks

Touch the “add icon”  to create a new listing. Touch the “task icon”  to create a new task associated with the current listing, then add details including date and time – this is immediately added to the task list.



These buttons are found bottom left hand side of screen - in portrait mode press  to expose this area.

Associating a Website

It is important that you associate a website to each of your listings. Once this is done all future emails you send from EstatePad about this listing can include a link to this website. Touch the website area and a browser window will appear. The default website (such as <http://www.zillow.com>) should appear based upon what you set in the Settings Window. Use the website to find the listing you are selling and press done.

http://www.zillow.com/homedetails/4477-W-64th-St-Los-Angeles-CA-90043/20324922_zpid/ Cancel Done

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Shop for a mortgage - safe, easy, anonymous - Zillow Mortgage Marketplace

4477 W 64th St
Los Angeles, CA 90043

For Sale: \$415,000
Monthly payment: **\$1,629**
See current rates on Zillow
Check your 2010 Credit Score

Bedrooms: 3
Bathrooms: 2
Sqft: 1,368
Lot size: 6,900 sq ft / 0.16 acres
Property type: Single Family
Year built: 1947
Parking type: Garage - Detached
Cooling system: Central
Heating system:
Fireplace: Yes

Description
CURRENT (JUNE) FHA APPRAISAL: \$415,000 MLS# 10-444105 Listing Date:4/21/2010 REMARKS: GOOD CONDITION, AIR, HARDWOOD FLOORS, SECURITY, LARGE LOT, COME NEW KITCHEN FEATURES, DINING

Contact agent

 **Curtis Harris, BS, CGREA, R**
AGENT
The Harris Company, REA/C
Call: (310) 337-1973

Schedule a showing Ask a question

Name Phone number

Your e-mail

Message (optional)
I would like to schedule a showing for 4477 W 64th St, Los Angeles, CA

Contact Agent